

Order request checklist

Gather necessary information prior to logging into the Carelon provider portal



Demographics

- Member name, member ID, and date of birth
- Ordering provider name, NPI, and fax number
- Rendering facility name, TIN, and location



Clinical

- Date of procedure
- Procedure name and procedure code(s)
- Diagnosis code and indication
- Treatment location
- Signs and symptoms
- Medical history and physician exam
- Related imaging and lab results
- Current medications

