

## HOME HEALTH CARE AUTHORIZATION REQUEST FORM

**PLEASE FAX THIS FORM ALONG WITH REQUIRED INFORMATION TO: 844-834-2908**

**Questions? Call 844-411-9622**

<b>Date of Request:</b>	Standard Request: <input type="checkbox"/>  Retro Request: <input type="checkbox"/>	Urgent Request: <input type="checkbox"/> <b>Note: Expedited organization determinations (urgent requests), can only be requested by the Member, Member Representative, or a Physician and only if applying the standard timeframe could seriously jeopardize the life or health of the member. (see CMS regulation: 40.8)</b>
<b>Member Name:</b> _____ <b>DOB:</b> _____ <b>Member ID# (Required):</b> _____ <b>Member State of Residence:</b> _____ <b>Health/Benefit Plan ID:</b> _____	<b>Agency(required):</b> _____ <b>NPI (required):</b> _____ <b>Requestor Name(required):</b> _____ <b>Requestor Email(required):</b> _____ <b>Phone(required):</b> _____ <b>Fax(required):</b> - _____	
<b>AUTHORIZATION NUMBER:</b> _____  <b>Start of Care Date: (required):</b> _____	<b>Able/willing/teachable caregiver?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <b>If no, please explain:</b> _____	

**Following/Plan of Care Physician/NP (required):** \_\_\_\_\_ **Phone:** \_\_\_\_\_  
**NPI (required):** \_\_\_\_\_ **Fax:** \_\_\_\_\_

Diagnosis:	Code	Description	HIPPS CODE:	Residence:
Primary			<input type="checkbox"/> _____	<input type="checkbox"/> Private Residence
Secondary				<input type="checkbox"/> Assisted Living
Tertiary				<input type="checkbox"/> Independent Living
Quaternary				<input type="checkbox"/> Long Term Care
				<input type="checkbox"/> Other: _____

**Agency Request: (Filling out the dates and grid below are required):**  
**Certification Period dates? From:** \_\_\_\_\_ **To:** \_\_\_\_\_ (must match Plan of Care date range) **From:** \_\_\_\_\_ **To:** \_\_\_\_\_

Discipline	If discipline was previously approved, what date was the last visit used?	# Visits being requested	From	To (may not request past cert period end date)	Frequency on Plan of Care
<input type="checkbox"/> SN					
<input type="checkbox"/> PT					
<input type="checkbox"/> OT					
<input type="checkbox"/> ST					
<input type="checkbox"/> HHA					
<input type="checkbox"/> MSW					

**REQUIRED CHECKLIST:** The 3 requirements listed below are required for the review process. Please submit this completed form along with the listed requirements.

1. Verbal or Signed order if a new skill is being requested.
2. For the first Re-Authorization request please submit the completed OASIS.
3. Updated clinical documentation for all services being requested. Along with all visit notes, please ensure the evaluation is being or has been submitted.

**\*\* Wound Care- provide wound measurements from previous visits**

**Comments/ Notes:** \_\_\_\_\_

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